



**Shri Shivaji Education Society Amravati's**  
**Shri Pundlik Maharaj Mahavidyalaya Nandura (Rly.)**  
**Dist: Buldana(M.S)**

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**Code of Conduct for Teacher**

1. Teacher should be present in the college campus and report the attendance on biometric machine.
2. Everyone must report for duty on the reopening day and the last working day of each semester
3. Teacher should devote time and energy to improve and develop academic and professional competence.
4. Teacher should participate and attend academic program such as conferences, seminar, orientation course, refresher course, in service program, research program, minor and major projects etc.
5. Teachers should engage classes punctually and regularly.
6. Teacher should follow the instructions and lessons given by the HOD and Principal.
7. The teacher should not remain absent from work without prior permission or grant of leave.
8. Apart from teaching and allied activities, teacher should organize extracurricular, co-curricular activities. Study, tour, study oriented campus, major and minor projects etc.
9. Teacher should maintain the record of supervisory work, self-report, duty assigned by HOD and principal.
10. Teachers should help college authority to maintain, to enforce and to improve discipline and good habit among the students.
11. Behavior of teacher with male and female student and other employee and colleagues shall be modest.
12. Teacher should not avoid any work related to college or university.
13. Teachers are not allowed to do partiality in internal assessment of students.
14. Teacher should not consume alcohol, tobacco or drugs in college campus.